



**Vadodara Gas Limited**  
**Notice Inviting Tender**

VGL invites tender on n-procure from registered and experienced Contractors for the Tender of “Purchase of Laptop & Desktop” vide Tender No.: VGL/CO/C&P-IT/BD202411P180 Dated 08/01/2025”

**Tender uploaded on (n) Procure (<https://tender.nprocure.com>) Website vide Tender ID: 145063**

Contract Period: <b>03 Months</b>	<b>Tender Fee: ₹ 3,000.00*</b>
Delivery Period: <b>03 Weeks</b>	<b>EMD: ₹ 27,926.00*</b>

**\*Tender Fee & EMD is mandatory for this Tender**

The last date for uploading the duly filled Tender documents along with the necessary Documents, Certificates, Tender Fee, EMD and Power of Attorney on n-Procure: **16/01/2025** up to **1400 Hrs**

Hard Copy of the Tender Fee (in form like Bank Drafts / Banker Cheque payable to VGL/Bank transfer), EMD (in any form like Bank Guarantee, Demand Draft (DD), Banker’s Cheque, Insurance Security Bond, Fixed Deposit Receipt in Favor of Vadodara Gas Limited or a Letter of Credit) & Power of Attorney will be submitted in Original (in physical form) on or before **16/01/2025 at 1700 Hrs** to C&P Department, Vadodara Gas Limited, 1<sup>st</sup> floor, Riddhi Tower, Nr. Manisha Circle, O. P. Road, Vadodara - 390015.

Opening of Un-Priced Bid on n-Procure shall be on **16/01/2025 at 1500 Hrs.**

**Bid Evaluation Criteria (BEC)**

**Technical Criteria (as a single bidder)**

The bidder must be OEM or their Authorized Dealer/Distributor for Supply of Desktop & Laptop.

The bidder must have supplied minimum of 11 Nos. of Desktop & 02 Nos. of Laptop along with 02 years onsite comprehensive warranty from OEM or OEM’s Authorized Dealer/ Distributors in a single order to Government Departments/ Organizations/ Public Sector Undertakings/ Private Sectors/ Multinational Corporation/ Company in previous 7 years to be reckoned from the final bid closing date

**Document Required for BEC**

**For OEM:** - Bidder must submit to submit Manufacturing License for supply of Desktop & Laptop in evidencing status self-attested of Authorised Signatory.

**For Dealer/ Distributor:** - Bidder must submit the Authorized Dealer/ Distributor/ certificate from OEM pertaining to supply of Desktop & Laptop duly certified/attested by notary public with legible stamp.

Bidder must submit copy(ies) of Purchase order/ contract along with its completion certificate/ execution certificate from the concerned authority or GST Invoices and relevant documents stating the completion of the order duly certified/ attested by **Chartered Engineer & Notary Public with Legible Stamp** along with bid in respect of their meeting the above technical criteria.



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### **Note:**

Bidder have to provide documentary proof pertaining to support, installations & Configuration for at least 05 customers for providing the support from past 03 years after supply, installations & configuration of supply products with self-attestation

### **Financial Criteria (as a single bidder)**

NOT APPLICABLE

### **(A) Authentication of Documents to be Submitted in Support of BEC**

#### **(i) Technical Criteria of BEC**

All documents in support of the Technical Criteria of BEC to be furnished by the Bidder shall necessarily be duly certified/ attested by a Chartered Engineer and Notary Public with a legible stamp.

Apart from the above, the Bidder must submit all other relevant documents/ information as specified in the Scope of Work/ SCC for Technical Evaluation of a bid or specified elsewhere in the Tender Document, towards proof of its responsiveness.

### **Methodology for Evaluation, Comparison & Award**

Evaluation, Comparison and Award shall be done on an overall L1 basis.

In case of a tie at the lowest bid (L1) position between two or more bidders, L 1 Bidder will be deciding based on having higher/ highest turnover in the last audited financial year of the Bidder.

**Note:** VGL shall not be responsible for any delay in receiving the tenders and reserve the right to accept/ reject any or all tenders without assigning any reason.

**Offer Validity:** The offer should remain valid for a period of 90 Days from the right to accept/ reject any or all tenders without assigning any reason.

**Disclaimer:** Any revision, clarification addendum, corrigendum, time extension, etc. to the above tender will be hosted on n-procure website only and no separate notification shall be issued in the press. Bidders are requested to visit the website regularly to keep themselves updated.