



**Vadodara Gas Limited**  
**Notice Inviting Tender**

VGL invites tender on n-procure from registered and experienced Contractors for the Tender of "Hiring of Manpower through Third Party for Peripheral and Support Services at VGL" Vide Tender No.: VGL/CO/C&P-HR/BD202406S155\_RI-II Dated 08/10/2024"

**Tender uploaded on (n) Procure (<https://tender.nprocure.com>) Website vide Tender ID: 116283**

Contract Period: <b>24 Months</b>	<b>EMD: ₹ 2,20,044.00*</b>
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**\*EMD is mandatory for this Tender**

The last date for uploading the duly filled Tender documents along with the necessary Documents, Certificates, EMD and Power of Attorney on n-Procure: **18/10/2024 up to 1400 Hrs**

Hard Copy of the EMD (in any form like BG/ DD/ Banker's Cheque/ Online Banking Transaction/ Letter of Credit) & Power of Attorney will be submitted in Original (in physical form) on or before **18/10/2024 at 1700 Hrs** to C&P Department, Vadodara Gas Limited, 1<sup>st</sup> floor, Riddhi Tower, Nr. Manisha Circle, O. P. Road, Vadodara - 390015.

Opening of Un-Priced Bid on n-Procure shall be on **18/10/2024 at 1500 Hrs.**

**Bid Evaluation Criteria (BEC)**

**Technical Criteria (as a single bidder)**

Bidder shall have experience of having executed at least a single order/contract of "similar Work" of any Government / Semi-Government / PSU/ CGD/ MNC/ Pvt. Company of minimum ₹ 13.98 Lacs of the value of work in any one of the previous 7 years before the due date of bid submission.

"Similar Work" shall mean supply of manpower for Support/ Peripheral/ Allied/ Revenue, Operation and maintenance, Para Medical services excluding Security Services.

Bidder is required to submit detailed WO/LOA/LOI along with a detailed Schedule of Rates and its Completion Certificate/execution certificate/ Client Certificate in documentary proof duly certified/attested by the notary public and chartered engineer.

The document submitted to technical BEC should be duly certified/ attested by the notary public and chartered engineer

**Document Required**

The Completion Certificate/Execution Certificate/ Client Certificate Clearly showing:

- Bidder Name and address, relevant WO/LOA/LOI No. with authorized signatory on end-user letterhead.
- Awarded value and actual executed order value.
- Date of actual commencement of contract and date of actual completion of contract.



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### **Financial Criteria (as a single bidder)**

Annual Turn Over of the bidder should be a minimum of ₹ 55,01,110.00 in any one of the preceding three financial years.

The net worth of the bidder should be positive as per the last audited financial statement.

The Working Capital of the Bidder should be a minimum of ₹ 11,00,222.00 as per the last audited financial year.

**Annual Turnover** – In case the tenders have the bid closing date up to 31st September (or as amended from time to time by the Government) of the relevant financial year, and audited financial results of immediate 3 preceding financial years are not available, the bidder has the option to submit the audited financial results of the 3 years immediately before that. Wherever the closing date of the bid is after 31st September (or as amended from time to time by the Government) of the relevant financial year, the bidder has to compulsorily submit the audited financial results for the immediate 3 preceding financial years.

**Net worth and Working Capital** –In case the tenders having the bid closing date upto 31st September (or as amended from time to time by the Government) of the relevant financial year, and audited financial results of the immediately preceding financial year are not available, in such a case the audited financial results of the year immediately before that year will be considered as last financial year for Net worth/ Working Capital calculation. Wherever the closing date of the bid is after 31st September (or as amended from time to time by the Government) of the relevant financial year, the bidder has to compulsorily submit the audited financial result for the immediately preceding financial year. If the bidder's working capital is negative or inadequate, the bidder shall submit a letter from their bank having a net worth not less than ₹ 100 crores, confirming the availability of a line of credit for at least the working capital requirement as stated above. The line of credit letter from the bank is to be submitted strictly as per the format of F-15.

### **(A) Authentication of Documents to be Submitted in Support of BEC**

#### **(i) Technical Criteria of BEC**

All documents in support of the Technical Criteria of BEC to be furnished by the Bidder shall necessarily be duly certified/ attested by a Chartered Engineer and Notary Public with a legible stamp.

#### **(ii) Financial Criteria of BEC**

Bidder shall submit "Details of financial capability of Bidder" in the prescribed format (F-16) duly signed and stamped by a chartered accountant/ Certified Public Accountant (CPA).

Further, a copy of audited annual financial statements submitted in the bid shall be duly certified/ attested by Notary Public with a legible stamp

Apart from the above, the Bidder must submit all other relevant documents/ information as specified in the Scope of Work/ SCC for Technical Evaluation of a bid or specified elsewhere in the Tender Document, towards proof of its responsiveness.



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### **Methodology for Evaluation, Comparison & Award**

Evaluation, Comparison and Award shall be done on an overall L1 basis.

In case of a tie at the lowest bid (L1) position between two or more bidders, L 1 Bidder will be deciding based on having higher/ highest turnover in the last audited financial year of the Bidder

**Note:** VGL shall not be responsible for any delay in receiving the tenders and reserve the right to accept/ reject any or all tenders without assigning any reason.

**Offer Validity:** The offer should remain valid for a period of 90 Days from the right to accept/ reject any or all tenders without assigning any reason.

**Disclaimer:** Any revision, clarification addendum, corrigendum, time extension, etc. to the above tender will be hosted on n-procure website only and no separate notification shall be issued in the press. Bidders are requested to visit the website regularly to keep themselves updated.